

Transfer of collections and claim submission
BELGACAP - Complementary Public Credit Insurance for Belgian companies

Space reserved for the Company

Receipt date: Claim No.: Org No.:

1. INSURED MODULA Policy No. BELGACAP Policy No.

Name of Insured

Legal representative

(First/surname)

Address

Country

Name of supplier if different from Insured + address

Contact person

e-mail address

Telephone No. Fax No.

2. BUYER DETAILS OUR Buyer No.: YOUR Client ref.:

Please give exact and full information regarding name, address, telephone number, etc.

Name or corporate Name

Legal Form

Full address

Country

Contact person

e-mail address

Telephone No. Fax No.

National No. or Trade Register VAT/Siren No.

Bank Ref.

3. AMOUNT OF DEBT*

* Please indicate here the outstanding balance, whether overdue or not, as well as the invoice currency. If multiple currencies were used, state totals in each currency.

4. COVER DETAILS

<input type="checkbox"/>	a) MODULA policy Credit limit:	Amount	<input type="text"/>
<input type="checkbox"/>	b) BELGACAP policy Credit limit:	Amount	<input type="text"/>

5. DOCUMENTS

Please enclose in all cases the mandate and copy of the invoices and credit notes and your general sales conditions.

In FRANCE: in case of insolvency, also enclose copy of the orders and delivery notes and copy of your declaration of debt if already lodged by you.

6. REASONS FOR NON PAYMENT

a) unknown	<input type="checkbox"/>	Comments: <input type="text"/>
b) dispute	<input type="checkbox"/>	
c) as follows	<input type="checkbox"/>	
d) insolvency	<input type="checkbox"/>	

7. CLAIM LODGED FOR YOU INFORMATION

Reason(s):

Date

STATEMENT OF ACCOUNT • NOT OVERDUE INVOICES INCLUDED

OUTSTANDING INVOICES AND CREDIT NOTES					PARTIAL PAYMENTS		BILLS OF EXCHANGE OR CHEQUES IN YOUR POSSESSION	
Date	No.	Amount VAT excl.	Amount VAT incl.	Maturity Date	Date	Amount VAT excl.	Maturity Date	Amount VAT excl.
Total Amount					Total Amount		Total Amount	

Please mention the outstanding balance, whether overdue or not and the invoice currency.

OUTSTANDING BALANCE (not (yet) overdue invoices included): Currency

8. OBLIGATIONS

We certify that this claim is strictly in accordance with the terms and conditions of the policy, especially:

- that the goods have been despatched or services or work performed to the buyer stated above
- that the despatch is concomitant with the invoicing and corresponds to the agreement of the policy
- that the order has not been transferred
- that the invoice has neither been transferred nor sold.

We agree to forward all the necessary information and documents that you may require in order to confirm our compliance with the terms and conditions of this policy.

Date:

Name (printed):

Authorized signature: