

# BELGACAP

## Complementary Public Credit Insurance

### Questions / Answers

#### Conditions for accessing BELGACAP

<b>For whom is BELGACAP designed?</b>	For all policy holders of which the belgian entity is registered with the Central Enterprise Databank.
<b>Which buyers may be guaranteed by BELGACAP?</b>	All buyers with a head office in the European Economic Area (EU-27 + Norway, Liechtenstein and Iceland).
<b>What risks are covered by BELGACAP?</b>	BELGACAP covers the risk of non-payment by a buyer if the policy holder has obtained a primary guarantee for this buyer within the scope of his original credit insurance.
<b>In which cases does BELGACAP apply?</b>	BELGACAP may apply in the event of a reduction in credit limit or a partial agreement on a buyer since 1 January 2009, but will only concern deliveries or services subsequent to the application for BELGACAP cover.
<b>How long does BELGACAP last?</b>	The measure set up by the Belgian Government plans that BELGACAP is available until the 31st of december 2010. It could thereafter be renewed by Royal Decree.
<b>How long do the complementary guarantees obtained in the framework of BELGACAP last?</b>	<ul style="list-style-type: none"> <li>• A BELGACAP credit limit becomes effective as soon as it is granted by Atradius, but is not retroactive.</li> <li>• The guarantees are subscribed to for a period of 3 months except in the event of reduction or termination by Atradius.</li> <li>• After this period, a new application for BELGACAP may be submitted by the policy holder for a new 3-month period and for an identical, lower or higher amount.</li> </ul>

<p><b>What is BELGACAP's level of cover?</b></p>	<ul style="list-style-type: none"> <li>• The BELGACAP complementary guarantee is at least equal to the guarantee given by Atradius (so-called primary guarantee)</li> <li>• The total of the 2 guarantees (primary and complementary) may not exceed the amount of the initial credit limit request.</li> <li>• The amount of the complementary guarantee is modified or cancelled by Atradius if the primary credit limit is increased, reduced or cancelled.</li> <li>• All BELGACAP limits are granted only after analysis by Atradius.</li> <li>• The total amount of BELGACAP credit limits may not be higher than €1,500,000 for SME* policy holders, as understood by EU Recommendation 2003/361/EC of 6 May 2003.</li> </ul> <p>For other policy holders the total amount of BELGACAP credit limits may not be higher than €3,000,000.</p> <p>* <i>An SME Company is either a company:</i></p> <ul style="list-style-type: none"> <li>- <i>employing fewer than 250 persons and with an annual turnover not exceeding €50 million.</i></li> <li>- <i>with an annual balance sheet total not exceeding €43 million.</i></li> </ul>
<p><b>Does BELGACAP apply in the event of the termination/refusal of the primary credit limit?</b></p>	<p>This is not possible. BELGACAP only comes into play in the event of the partial acceptance or the partial reduction of a credit limit.</p>
<p><b>Is it possible to modify the amount of the BELGACAP complementary guarantee?</b></p>	<ul style="list-style-type: none"> <li>• The amount of the complementary guarantee is modified or cancelled by Atradius.</li> <li>• In the event of the reduction of the credit limit, Atradius reduces the amount of the complementary guarantee, if necessary, so that BELGACAP does not exceed the amount of the credit limit. The reduction of the complementary guarantee comes into effect at the same time as the reduction of the credit limit.</li> <li>• In the event of the cancellation of the credit limit, the complementary guarantee is cancelled automatically and simultaneously.</li> </ul>
<p><b>Is this guarantee really advantageous?</b></p>	<p>The Belgacap measure is:</p> <ul style="list-style-type: none"> <li>• <b>Global</b>, BELGACAP covers all Modula contracts and, therefore, targets a very large number of companies.</li> <li>• <b>Effective</b>, BELGACAP enables you to increase your guarantee for your buyers and may even double the guarantee granted to you within the scope of your Modula contract.</li> <li>• <b>Fast</b>, after receiving your countersigned BELGACAP policy with specific policyno., you may submit your first credit limit requests, only through Serv@Net.</li> <li>• <b>Simple to set up</b>, the sending of the completed and signed BELGACAP policy is all you need to do to apply for BELGACAP.</li> <li>• <b>Easy to use</b>, the BELGACAP User Guide outlines the entire procedure. All needed documents are available on Serv@Net and on our website <a href="http://www.atradius.be">www.atradius.be</a></li> </ul>
<p><b>Are you going to cancel more guarantees in order not to have to propose BELGACAP?</b></p>	<p>The decision to reduce our credit limits is taken after analysis of your buyer's financial situation, as we have always done.</p>
<p><b>Is BELGACAP also offered by your competitors?</b></p>	<p>This agreement is the same for the major credit insurance companies. It is the quality of our risk prevention and analysis which makes the difference. That is why we continue to do our utmost to offer you the most effective cover.</p>

## BELGACAP Insurance and application

<p><b>How can I subscribe to BELGACAP?</b></p>	<ul style="list-style-type: none"> <li>• It is quick and simple. Subscribing to BELGACAP and operational implementation is very quick.</li> <li>• All you need to do is to send us the completed and signed BELGACAP policy which you will find on Serv@Net and on <a href="http://www.atradius.be">www.atradius.be</a></li> <li>• Your BELGACAP policy will become effective as soon as you have received the countersigned policy together with your specific policy number. You may then immediately submit your BELGACAP guarantee requests through Serv@Net only.</li> <li>• All the documents are available on Serv@Net and on <a href="http://www.atradius.be">www.atradius.be</a>:             <ul style="list-style-type: none"> <li>- BELGACAP policy</li> <li>- User Guide</li> <li>- FAQs</li> <li>- Specific BELGACAP claim forms</li> </ul> </li> <li>• Subscription is completely free and does not in any way modify the functioning of your Atradius contract.</li> </ul>
<p><b>Is this a new contract?</b></p>	<p>The BELGACAP contract comes into force as soon as you receive your specific BELGACAP policy no. and does not in any way modify the conditions of your current credit insurance contract.</p>
<p><b>What do I have to do to request BELGACAP cover?</b></p>	<ul style="list-style-type: none"> <li>• All your complementary guarantee requests must be made only through Serv@Net. This request must be made based on your Modula policy no., indicating, GOVT – Belgacap policy no. - BELGACAP</li> <li>• You must request BELGACAP cover separately for each buyer.</li> <li>• You will receive notification of our agreement for BELGACAP on Serv@Net. In order to simplify procedures, a User Guide sheet is available on Serv@Net and on <a href="http://www.atradius.be">www.atradius.be</a> in order to help you with your BELGACAP applications.</li> </ul>

## Cost of BELGACAP

<p><b>How much does BELGACAP cost?</b></p>	<ul style="list-style-type: none"> <li>• The complementary guarantee is invoiced at a quarterly rate of 0.50%. Example: for a guaranteed liability of €40K (duration 3 months maximum): <math>40,000 \text{ €} \times 0.50\% = \text{€}200</math> No tax is claimed on the premium.</li> <li>• This rate applies to the highest quarterly amount of the complementary guarantee obtained.</li> <li>• Atradius Information Services will apply the document "Tariff for Credit Limit Requests and Monitoring Fees" at each demand for a complementary BELGACAP limit.</li> <li>• The premium is not taken into account in the calculation of maximum liability, the minimum premium or any other policy clause for the premium.</li> </ul>
<p><b>Do I need to complete a Declaration of Turnover for BELGACAP guarantees?</b></p>	<p>No, a specific declaration of T.O. is not necessary. However the declarations of T.O. must include, where applicable, any operations that are susceptible to Belgacap cover.</p>

## Cost of BELGACAP

<p><b>Can I choose how invoicing is organised?</b></p>	<p>In order to facilitate monitoring, the BELGACAP premium and fees will be invoiced the month following the guarantee decision.</p>
<p><b>May I pay my premium in any other way than by direct debit?</b></p>	<p>BELGACAP cover is only valid if the premium and relevant fees have been paid. Therefore, it is necessary for payments to be made by direct debit. This will cover all your policies.</p>
<p><b>Why is this guarantee more expensive than my current credit insurance contract?</b></p>	<p>The price is the same for all policy holders regardless of the credit insurance company and corresponds to the highest risk covered by the Belgian Government. Therefore, it is normal that this guarantee, which carries a greater risk, is more expensive.</p>

## Compensation terms

<p><b>What should I do in the event of unpaid bills? Do I need to send 2 claims?</b></p>	<p>You only need to send us one claim form. In order to submit a claim for a company for which you have cover under your Modula policy AND under your BELGACAP policy, you must submit the claim by completing the specific paper form which you will receive at the same time as your BELGACAP policy number. Therefore, it is not possible for you to use Serv@Net.</p>
<p><b>Does the compensation paid in the framework of BELGACAP have an impact on my contract's other parameters?</b></p>	<ul style="list-style-type: none"> <li>• The credit insurance compensation paid under complementary guarantees is not taken into account for calculating the maximum liability or disbursement limits outlined in the policy.</li> <li>• Also, they have no effect on calculating your beneficiary participation and on the application of the bonus/malus clause.</li> <li>• Intervention thresholds and/or deductibles do not enter into account when calculating BELGACAP compensation.</li> </ul>
<p><b>Is the compensation quota different?</b></p>	<p>No, the compensation quota is the same for your Modula policy and for your BELGACAP policy.</p>
<p><b>When will I be paid?</b></p>	<p>Firstly, Atradius will pay the compensation up to the limit of the primary credit. Atradius will then pay the compensation for the complementary guarantee after it has received it from the Participation Fund.</p>
<p><b>How will the debt be recovered?</b></p>	<p>All recovery is allocated, as a priority, to the part covered by the primary credit limit. With the debts covered by BELGACAP not being linked directly to the Modula policy, the cost of recovery will be invoiced to the policy holder in accordance with the debt recovery contract.</p>

**Your account team is always ready to assist you if any further questions arise.**

**You can also refer to the website [www.belgacap.be](http://www.belgacap.be) of the Participation Fund for all further info.**